



# Burnsville Night to Unite Block Party Planning Tips

## How to Organize a Block Party:

- Poll your neighbors to gauge their interest in having a **Night to Unite** block party.
- Have a planning meeting to discuss how to complete the following:
  1. Time and location of the block party - street, local park or neighbor's yard.
  2. Printing, filling out and distributing the "Invitation Flyer."
  3. Registering your party with the City of Burnsville at [www.burnsville.org/NTU](http://www.burnsville.org/NTU).
  4. The menu and purchasing/supplying paper products.
    - Potluck?
    - Bring your own?
    - Or collect money from neighbors to purchase food and supplies?
  5. Activities - plan for kids and adults.
  6. Asking for donations from area businesses for door prizes.
  7. Which neighbors can bring their portable grills.
  8. Having someone bring a portable stereo for music and maybe dancing later in the evening.
- Name tags are very helpful, especially if your party has visitors.
- Take lots of pictures and share them with the City!
- Enjoy the party, and before it ends, appoint next year's organizers or committee.

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