

ADDENDUM NO. 1

City of Burnsville, Minnesota

Construction Manager Services for Construction of the City Hall/Police Department Remodel, Renovation and Expansion

Statements of Proposal Due Date: 4:00 P.M.
December 6, 2016

Issued: November 18, 2016

The additions, revisions, corrections and clarifications herein shall be made to the Documents for the above referenced project and shall be included in the Scope of Work and acknowledged on the Statement of Proposal to be submitted. References made herein to the Documents shall be used as a general guide only. Proposers shall determine, for themselves, the full scope of work affected by addendum items.

SECTION I: Introduction and Background

Under Section I - Introduction and Background, Item B – Project Overview on page 3 of the Request for Proposal (RFP), clarification is needed to inform potential bidders that the Police area will be vacated during construction and there was a typo in the subsection, Construction Budget. Language will be added to clarify this section and to correct the typo.

Current Section I (page 3, clarification needed):

It is anticipated that City Hall and Police services will remain in operation throughout the construction.

Corrected Section I (revised for clarification):

It is anticipated that City Hall and Police services will remain in operation throughout the construction. Police personnel will be relocated to other City facilities during the construction. The City anticipates that the selected Construction Manager will assist with the staging/relocation including assisting with coordination of construction for the temporary relocation.

Current Section I (page 3, typo)

Construction Budget

The total construction budget for the Project is approximately \$10 million. The construction budget includes construction contingency.

Corrected Section I (typo corrected)

Construction Budget

The total budget for the Project is approximately \$13 million. The budget includes construction contingency.

SECTION II: Introduction and Background

Under Section II – Scope of Construction Manager’s Work, under the Pre-Construction Phase Services subsection on pages 4 and 5 of the RFP, clarification is needed. Some pre-construction services will not be necessary considering current Project status in relation to the bid timeline. There are also two typos on page 5. Language will be added to this Section clarifying the pre-construction services the City is currently seeking and the typos will be corrected.

Current Section II: Pre-Construction Phase Services (page 4, clarification needed):

Pre-Construction Phase Services.

- *Consultation with City, its A/E and Project teams during the planning and design phases of the Project and active participation as a member of the Project team.*
- *Providing of expertise and experience to assist in the selection of the most cost-effective and timely construction solutions.*

Corrected Section II: Pre-Construction Phase Services (revised for clarification):

Pre-Construction Phase Services.

- *Consultation with City, its A/E and Project teams during the Project and active participation as a member of the Project team.*
- *Providing of expertise and experience to assist in the selection of the most cost-effective materials and timely construction solutions.*

Current Section II: Pre-Construction Phase Services (page 5, clarification needed):

- *Preparation of construction cost estimates for Project and timely notification to Owner's Representative if cost estimates exceed or appear they could exceed construction budget.*

Corrected Section II: Pre-Construction Phase Services (revised to delete bullet):

Strike this bullet. This pre-construction services is not necessary due to where City is at in relation to Project timeline

Current Section II: Pre-Construction Phase Services (page 5, typo):

- *Continuous monitoring and recommendations for updating Project schedule or making other Project-related adjustments in the design documents to ensure completion of Project in the most expeditious, cost-effective manner possible within budget constraints.*

Corrected Section II: Pre-Construction Phase Services (typo corrected):

- *Continuous monitoring and recommendations for updating Project schedule or making other Project-related adjustments to ensure completion of Project in the most expeditious, cost-effective manner possible within budget constraints.*

Current Section II: Pre-Construction Phase Services (page 5, clarification needed and typo):

The City requires the CM to be attend design reviews, constructability reviews and value engineering at a location determined by the Owner's Representative, but likely to be at Burnsville City Hall (100 Civic Center Parkway, Burnsville, Minn.)

Corrected Section II: Pre-Construction Phase Services (revised for clarification and typo corrected):

The City requires the CM to attend and actively participate in meetings at a location determined by the C, but likely to be at Burnsville City Hall (100 Civic Center Parkway, Burnsville, Minn.)

Under Section II – Scope of Construction Manager's Work, under the Bid Phase Services subsection on pages 6 of the RFP, two typos need to be corrected. The typos will be corrected.

Current Section II: Bid Phase Services (page 6, typo):

- *Provision of information to Owner's Representative on contracting or sub-contracting opportunities with local minority or women-owned firms.*

Corrected Section II: Bid Phase Services (typo corrected):

- *Provision of information to City on contracting or sub-contracting opportunities with local minority or women-owned firms.*

Current Section II: Bid Phase Services (page 6, typo):

- *Regular written project status updates to Owner's Representative.*

Corrected Section II: Bid Phase Services (typo corrected):

- *Regular written project status updates to City.*

Under Section II – Scope of Construction Manager's Work, under the Construction Phase Services subsection on pages 6 of the RFP, three typos need to be corrected. The typos will be corrected.

Current Section II: Construction Phase Services (page 6, typo):

- *Provision of full general contracting services for the overall construction of the Project in accordance with the requirements of the contract documents and as a collaborative member of the team with the Owner's Representative, A/E and other Project stakeholders.*

Corrected Section II: Construction Phase Services (typo corrected):

- *Provision of full general contracting services for the overall construction of the Project in accordance with the requirements of the contract documents and as a collaborative member of the team with the City's Project team, A/E and other Project stakeholders.*

Current Section II: Construction Phase Services (page 6, typo):

- *Upon authorization from the Owner's Representative, provision of payment for all materials, tools, equipment, labor and professional services for the Project*

Corrected Section II: Construction Phase Services (typo corrected):

- *Upon authorization from the City, provision of payment for all materials, tools, equipment, labor and professional services for the Project.*

Current Section II: Construction Phase Services (page 6, typo):

- *Regular written project status updates to Owner's Representative.*

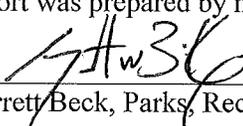
Corrected Section II: Construction Phase Services (typo corrected):

- *Regular written project status updates to City.*

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision.

November 29, 2016

Date



Garrett Beck, Parks, Recreation and Facilities Director