



2020 PERMANENT SIGN PERMIT APPLICATION

100 Civic Center Parkway * Burnsville, Minnesota 55337-3817

Phone: 952-895-4455
FAX: 952-895-4512
www.burnsvillemn.gov

Site Information

| | |
|--|--------------------|
| Business or Tenant Name: | Application Date: |
| Applicant is: <input type="checkbox"/> Business Owner <input type="checkbox"/> Installer <input type="checkbox"/> Property Owner | Installation Date: |
| Site Address or Location of Sign: | |

Multi-Tenant Building: Yes No

Property Owner Information

| | |
|-----------------|-------------------|
| Name: | Phone: |
| Address: | City: State: Zip: |
| Contact Person: | E-mail: |

Signature of Property Owner:

Date:

Applicant / Installer Information

| | |
|-----------------|-------------------|
| Applicant Name: | Phone: |
| Address: | City: State: Zip: |
| Contact Person: | E-mail: |

Type of Work

Check one:

New Freestanding Sign New Wall Sign Sign Face Change

Location of Sign within Property: _____

SIGN HEIGHT: _____ SIGN SIZE: Dimensions: _____ X _____ = _____ (Sq. Ft.)

SIGN MATERIALS: _____ COLORS: _____

ILLUMINATION: Yes No If Yes, Type: _____

FREESTANDING SIGN SETBACKS:

From Property Line: _____ From Parking lot: _____ From Driveway: _____

Sign Permit Submittal Requirements

Applications will not be accepted without all of the required supporting documents. Please check that each of the following items are submitted with your application:

- Wall Signs: To scale drawing of wall sign located on building elevation with length and height of wall dimensions shown
- Freestanding Signs: Site plan with north arrow and scale showing property lines, existing and proposed sign locations
- Dimensioned diagram of sign copy and structure, showing color, materials, total square footage, and type of illumination
- Landlord approval (if in a multi-tenant building) on drawings
- Sign Permit Application for each sign and applicable fee

Sign Size Standards

CONSTRUCTION STANDARDS

- Wall signs shall be constructed as individual raised mounted letters a minimum of one inch (1") in depth
- Within the B-2 Neighborhood Business District, freestanding signs shall be limited to monument signs not to exceed six feet (6') in height.
- Monument signs up to six feet (6') in height shall be located no closer than five feet (5') from a street right-of-way; Freestanding signs over six feet (6') in height shall be located no closer than twenty feet (20') from the front street right-of-way
- Illumination In B-1 And B-2: Signs in all B-1 and B-2 Districts may only be illuminated during business hours, or until eleven o'clock (11:00) P.M., whichever is later.
- An electrical permit is required for each installation, alteration or addition of electrical work for light, heat and power on signs above or below ground.
- A building permit is required for any new sign or footing construction over 7' in height.

FOR MORE INFORMATION, VISIT THE BURNSVILLE CITY CODE AT www.burnsvillemn.gov OR CALL 952-895-4455

MAXIMUM ALLOWABLE SIGN AREA

| | A | | B |
|---|-------------|----|-----|
| B-1 district | 50 sq. ft. | or | 10% |
| CUPs in R districts | 50 sq. ft. | or | 12% |
| B-2, I-3 and GIM districts | 50 sq. ft. | or | 14% |
| B-3 and CRD districts and commercial uses in a MIX district | 100 sq. ft. | or | 16% |
| B-4, I-1, I-2 and GIH districts | 125 sq. ft. | or | 18% |

FREESTANDING SIGN MAXIMUMS

| Street Classification | Speed (mph) | Area (Sq. Ft.) | Height (Ft.) |
|-------------------------------|----------------|-------------------|-----------------|
| City | 30 | 20 | 6 |
| Collector | 30 | 25 | 16 |
| | 35 | 50 | 20 |
| | 40 | 100 | 24 |
| Principal and minor arterials | 30 | 50 | 18 |
| | 35 | 100 | 22 |
| | 40 | 125 | 24 |
| | 45 | 150 | 26 |
| | 50+ | 175 | 28 |
| | 65 | 200 | 32 |

PERMANENT WALL SIGNS = \$175.00 PYLON AND MONUMENT SIGNS = \$255.00
WALL, MONUMENT OR PYLON FACE REPLACEMENT = \$175.00

I hereby agree to abide by all sign regulations and other applicable codes, ordinances and policies of the City of Burnsville.

Signature of Applicant: _____